

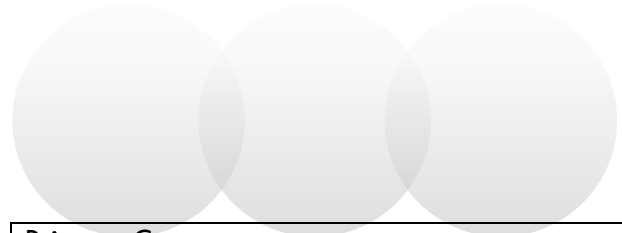
Use this document to outline the ministry you're planning. Our leadership teams will check to make sure it lines up with our vision, values & current ministry priorities - and doesn't conflict with anything else in the works. We'll keep this sheet in the church office in case people have questions.

Ministry Name & Description

- ✓ Give it a title
- ✓ Tell us about what it is and why it matters
- ✓ Tell us where and when and how

Who will take responsibility for it?

*Triad: minimum of 3 people.
At least 1 of them needs to be already connected with MUCC.*



Primary Contact:

When we evaluate whether to move forward with a ministry, these are issues church leaders will consider. Please pray and reflect on these questions before submitting an outline.

- Is it consistent w/ the Christian faith? Our Open & Affirming commitment? "A church with heart"?
- Does it practice good stewardship of resources? (human, \$, time, space...)
- How does it highlight ministry to or with our currently identified mission field? (families raising kids)
- Does it consider both outreach (mission to the wider community) AND inreach (community-building)?

Overview

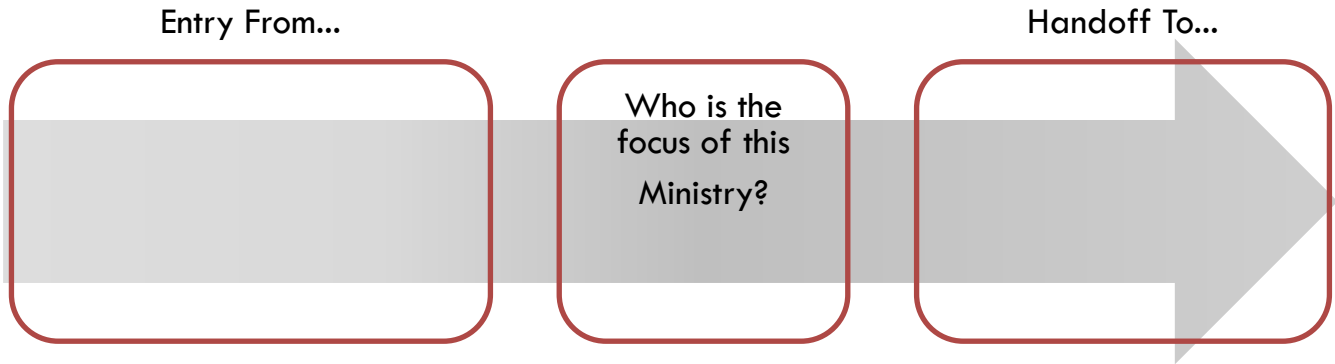
What's the purpose?

- Outreach/"Just them" "Us and Them" Inreach / "Just us"

How will you connect people?

Entry: How will people know? Who will invite them and how?

Handoff: What specific 'next thing' will we invite them to before they leave?



Promotion Best Practices

- We have people prepared to make personal invitations
- One of us is willing to offer an Invitation to Ministry during worship *When?* _____
- We will post something on the Facebook Mission & Service group

- We'd like staff help to **recruit ministry helpers** **reach the public**

Specific types of help available/desired:

- promote on Facebook/website create event materials create signups
- reach out to news media send email to *church family / to general interest list*
- create promo materials other: _____

Planning Best Practices

- We have a plan for
 - Setup Taking & Sharing Photos Getting Cash/Accounting for Money
 - Counting Participants Collecting Participant Info and getting it back to the office
 - Teardown Putting all supplies away and restoring building to normal setup
 - Evaluation Reporting Back to SaLT / Congregation

Closeout Best Practices

- We are willing to Celebrate A Successful Ministry/Offer Testimony after the event
- Evaluation will be sent by _____ (date) received?

Resources

Space

- At Church
 - Sanctuary
 - Fellowship Area
 - Kitchen
 - Youth Room
 - Nursery
 - Field/Fire Pit
 - Whole Building
 - We Need A Key
 - We Have A Key

- In Community
 - Where?

Human Resources

- Office Staff Support
- Custodian/Cleanup
- Property/Setup
- Nursery
- Pastor
- Church Host
(greet/connect/navigate)
- Photographer
- How many other volunteers?

Money

Include your budget here, or attach it on a separate sheet if you need more space. How much financial support do you need to make this ministry work well? What will you need to buy or pay for? What will be donated and by whom? Give us your best estimates.

Evaluate

Respond to the following questions after the event is complete (or after each occurrence, if a series). Please return your responses to the church office (office@mcfarlanducc.org, or paper copy)

- ✓ How many people were involved in putting on this ministry?
- ✓ How many people did it reach? *(if large numbers/public place, best guess)*
- ✓ What went well?
- ✓ What surprised you?
- ✓ What would you do differently?
- ✓ Where did you see God at work?